

Please follow this guideline, when uploading your AgriFoodTure Pool 2 application to "Filkassen" before April 17th 2023, 12:00.

1. Access the upload page by clicking [here](#), or copy the link below to your browser:
<https://filkassen.statens-it.dk/u/7FiIT6tYpU3-WKVA/62a25825-4828-456c-92dd-64bb4d85cc4d?l>
2. "ZIP" the documents in your application into one single zip-file.
3. Upload the zip-file with your application, by accessing the link, clicking the upload button and selecting your file.
4. When you upload your application, a green box saying "upload complete" should appear. If a message appears with "upload incomplete", please restart your browser and try again or try in a different browser.
5. You will receive a confirmation of your application upload to your entered contact e-mail. We check for uploaded applications once a day on workdays at 15.00 CET and send out confirmations. It could take some time, so please be patient.

Please note:

- Your file should have a name combining Innomission partnership, project acronym and applicant contract person's name (e.g. 'AgriFoodTure-myprojectacronym-Andersine-And')
- If you upload more than one application with the same acronym and applicant name combination, only the most recent application will be evaluated.
- If you upload your application in the last hour before deadline and experience technical issues with your upload or access via the link, you must immediately describe and document (e.g. screenshot) your issue in an e-mail to: connie.benefeldt@innofond.dk
- After the application deadline, the link to application upload in "Filkassen" will become inactive.